<p style="text-align:center">Presenter Guidelines for RSMj 2023 in Long Beach, California</p>

General Information

Unlike other conferences that may be more general or cover more domains, this is a conference on marijuana, so we strongly encourage you to start your poster or talk with presenting your specific research and not worry about making problem statements (e.g., Marijuana is the most widely used substance…) or about doing shallow dives into the literature (i.e., reviewing the literature on prevalence of Cannabis Use Disorder), as most of the audience will already be familiar with this information. Instead, start with your study, which will give you more time to present your work.

Poster Printing and Presenting Instructions

- Posters should be sized 44-46 inches tall by 46 inches wide to fit on the poster boards.
- You can use whatever format you would like for your posters, however, we highly recommend including a QR code or at least contact info so people can follow-up with you afterwards.
- We are currently scheduled to have 2 poster sessions (one per day on Friday and Saturday from 3:30 to 5 p.m.), which means on the day your poster is scheduled, you can put your poster up at any time and then leave it up all day. We ask you to be at the poster session when you are scheduled to present and that you will take your poster down once your session is over.

Guidelines for Symposia

- Symposia will start and stop on time so determine how long each speaker gets depending on the number of speakers and please do leave time for question and answer, either at the end of each talk or at the end of all talks.
- We will provide laptops, so please bring your talks on a portable drive or email to your symposium chair.
- We will have screens and microphones.
- If you want a laser pointer, please bring that yourself, as we will not provide those.
- If multiple talks are presenting data from the same study, we strongly suggest coordinating such that the first speaker will cover the overall methods and subsequent speaker do not need to repeat the overall design elements.

Inclusivity Guidelines

- RSMj welcomes all who wish to attend our conference. We would like to establish standards regarding how we all present and the language that we use to ensure that all participants are seen, heard, and respected. To that end:
  - We ask all presenters to work to identify and avoid using potentially stigmatizing language. This can often be accomplished by using person-first language (e.g., individuals meeting CUD diagnostic criteria, persons experiencing homelessness).
  - If you are talking about "biological sex" our preference would that you would use "assigned sex" or "sex assigned at birth." Additionally, types of assigned sex are limited to female, intersex, and male.
  - If you are talking about gender or gender identity, we request that you use terms such as cisgender man or woman, transgender, transgender man or woman, or gender expansive, to name a few. Please do not use the terms male and female when discussing gender.
  - If you are talking about race and ethnicity, we would prefer that you talk about them separately as they are different constructs. Race refers to dividing people into groups based on various sets of physical characteristics and the subjective process of ascribing social meaning to those groups. Ethnicity describes the culture of people in a geographic region, including their language, heritage, religion and customs.
  - If you are talking about sexual orientation, we ask that this be limited to discussions of attraction, whether physical, emotional, or sexual, and should move away from the hetero-homosexual binary. Individuals should be described as they present when you are collecting data from them.
  - If you are analyzing data by groups (i.e., analyzing data by race) and one group does not have enough participants to be included in analyses (i.e., is underpowered), please do your best to present their data in a descriptive way so that that they are not erased from your study. Please avoid collapsing a number of too small groups into one "other" or "non majority" category as this erases individuals just like deleting them does and creates a very heterogeneous comparison group.
  - These guidelines should be applied to all minoritized groups, including, but not limited to, individuals who live in indigenous communities, disabled communities, or are undocumented.

These are suggested guidelines designed to enhance the conference experience for everyone. If you have any questions/concerns, please contact the conference chair, Bradley Conner, at brad.conner@colostate.edu